



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
UNITED STATES ARMY GARRISON WIESBADEN  
UNIT 29623  
APO AE 09096-0050

IMEU-WSB-ZA

3 SEP 09

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: US Army Garrison Wiesbaden Command Policy Letter 38, Prevention of Sexual Harassment

1. All US Army Garrison civilian personnel are responsible and expected to maintain high standards of trust, integrity, impartiality, and conduct. Sexual harassment is a violation of the standards of conduct and the merit system principles found in title 5 of the US Code and title VII of the Civil Rights Act of 1964, as amended.
2. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when submission to, or rejection of, such conduct is made explicitly or implicitly a term or condition of a person's employment.
3. Sexual harassment will not be tolerated at any level. Substantiated complaints of sexual harassment will result in corrective administrative or disciplinary action, which can range from reprimand to removal. Retaliating or discriminating against an employee for reporting or cooperating with an investigation of allegations of sexual harassment is prohibited and will also result in appropriate disciplinary action.
4. Any Department of Army civilian employee or applicant who believes he or she is a victim of sexual harassment will inform the alleged harasser that such behavior is unwelcome and will report the allegation(s) immediately to a supervisor or to an EEO official. Management is responsible to investigate all allegations of sexual harassment confidentially, swiftly, fairly and effectively.
5. The point of contact for this policy is the Equal Employment Opportunity Office located on Wiesbaden Army Airfield, Building 1023E, Room 117, DSN: 337-5610/5616/5535, commercial 0611-705-5610/5616/5535, or e-mail: mail.gwi.eeo@eur.army.mil.

JEFFREY W. DILL  
COL, IN  
Commanding

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